

WOODNESBOROUGH PARISH COUNCIL

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To all members of the Parish Council

Date 21st Jun 2018

You are hereby summoned to attend the Ordinary Meeting of Woodnesborough Parish Council to be held on Tuesday 26th Jun 2018 at 7.30pm at Woodnesborough Village Hall in the committee room for the purposes of transacting the following business.



Sarah Wells
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

a) To confirm the minutes of the Annual meeting of the Parish Council held on 22nd May 2018

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. PLANNING

a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting

Seen between meetings – No objections raised.

i) DOV/18/00549

Proposal: Erection of detached garage with storage above

Location: 4 Hammill Farm Cottages, Chalk pit Lane, Woodnesborough

To discuss

ii) DOV/18/00594

Proposal: Plot 18, Phase 2, Hammill Park, Hammill Road, Woodnesborough, T13 0FF

Location: Reserved matters application for a residential dwelling (Plot 18 Phase 2) for alterations to external appearance of dwelling pursuant to outline permission DOV/12/00460 ((A) Full application for change of use and conversion of two engine sheds to six live/work units and B) Outline application for the erection of nineteen dwellings, 2352m² of B1(c) accommodation, construction of vehicular access, associated car parking and landscaping (existing buildings/structures to be demolished))

b) Planning Decisions

To note any planning decisions

c) Correspondence

To discuss any correspondence related to planning

d) Consultation Documents

To discuss any planning consultation documents presented to the council.

6. REPORTS

To receive written or verbal reports from:-

- i) County Councillor**
- ii) District Councillors**
- iii) Council members**

7. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

- i) WW1 Commemoration – 11th Nov 2018

b) Outside Event

To discuss and agree actions relating to outside events

- i) GDPR Conference for Elected members 28th June 2018
- ii) KALC Annual Councillors Conference – Tue 10th July West Faversham Community Centre

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) The Local Government Boundary Commission
- ii) KCC – Big Conversation
- iii) Seafarers – Fly Red Ensign on Merchant Navy Day 3rd September
- iv) DDC Statement of Community Involvement Revision
- v) Chief executive's bulletin 18th May, 21-25 May

b) Newsletters and Circular

c) Other Correspondence

9. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) SID Data

10. NEW VILLAGE HALL

To discuss and agree actions relating to the new village hall

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Audit Form Section 1

- i) Consider the findings of the review by the members meeting as a whole
- ii) Approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements.

b) Audit Form Section 2

- i) Consider the Accounting Statements by the members meeting as a whole;
- ii) Approve the Accounting Statements by resolution; and
- iii) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

12. PAYMENTS

To resolve the approval of payments presented at this meeting

13. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of the Parish Council

24th Jul 2018

25th Sept 2018

23rd Oct 2018

11th Dec 2018