

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 27th MARCH 2018 AT 7.30pm IN THE COMMITTEE ROOM
AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors G Boorman D Woodward D Smith C Charter
 B Baker (chair) P Charlesworth L Butcher

Sarah Wells Clerk to the Parish Council 5 Members of the public Dist Cllr P Carter

1. APOLOGIES

Cllrs D Ford & A Boniface. Dist Cllrs MJ Holloway

The meeting closed so that members of the public could speak. Discussion took place about the planning application for the gate to the Village Hall Car Park.

The meeting re-opened at 7.58pm

2. DECLARATION OF INTERESTS.

Cllr Baker declared a prejudicial interest in matters related to the Church as she is on the PCC.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 27th Feb 2018 be duly signed, following a small amendment to those present, by the Chairman as a true and correct record of the meeting.

4. ACTIONS OF THE LAST MEETING

Forthcoming Events

Annual Parish Meeting – The Agenda’s were ready for distribution. **Action Discharged**

Correspondence

Local Government Boundary Commission –The Clerk had responded as agreed. **Action Discharged**

Local Government ethical standards – Stakeholder consultation – The Clerk had responded as agreed. **Action Discharged.**

Highways

Bin for the Village Hall – The Old bin was quite battered and no longer fit for purpose.

Action Discharged

The Clerk had asked DDC to move the bin one out side 15/16 Foxborough Close to the Village Hall. However DDC are currently undertaking an audit of all bins and litter bins and were not undertaking any work until the audit and subsequent consultation with Parish Council was completed.

Action Discharged

New Village Hall

Play area funding – The Clerk reported that in order to apply for Awards for All funding that planning consent must be in place and that planning consent could not be applied for until a scheme had been drawn up and the scheme could not be drawn up until the amount of money available was agreed.

RESOLVED a scheme costing £30k should be drawn up and submitted to DDC for approval.

Action Sarah Wells Ongoing

Finance

Rural Kent Membership form 2018/19 – Added to payments for this meeting. **Action Discharged**

The Clerk to produce accounts for the Village Hall project.

Action Sarah Wells Ongoing

5. PLANNING

a) Planning Applications

i) DOV/18/00255

Proposal: Erection of a first floor side extension

Location: Three Corners, Beacon Lane, Woodnesborough, CT13 0PA

RESOLVED no objections should be raised to this application.

ii) DOV/18/00140

Proposal: Retrospective application for the installation of a security gate and associated structure

Location: Woodnesborough Village Hall, Elmwood Park, The Street, Woodnesborough, CT13 0FB
The Application was noted but no comments forwarded as the Council are the applicant.

b) Planning Decisions

To note any planning decisions

i) DOV/17/01431 – Granted permission - Reserved matters application for the details of the layout, scale, landscaping and appearance pursuant to Hybrid planning application DOV/16/01026: (i) Outline planning permission for the erection of 18 dwellings (ii) Full application for the change of use of two engine sheds to office accommodation and 5no. residential dwellings, associated parking, services, infrastructure, sub-station, landscaping, groundworks, attenuation features and earthworks. Land SW at Hammill Brickworks, Hammill Road, Woodnesborough, CT13 OFF

ii) DOV/17/01340- Granted permission – Installation of replacement windows – Moatside Cottage, 2 Oast Cottage, The Street

The above were noted by the members.

c) Correspondence

To discuss any correspondence related to planning

i) DOV/17/00876 – Erection 120 dwellings – Land East Woodnesborough Rd –
To committee 22-3-18.

Cllr Carter had attended the planning meeting to speak against this application. A decision on the application had been postponed pending an independent traffic report.

ii) DOV/18/0004 – Application withdrawn - Charity Public House, The Street

iii) Letter of Support DOV/18/00140

d) Consultation Documents

None received.

6. REPORTS

To receive written or verbal reports from:-

a) County Councillor

None received.

b) District Councillors

Cllr Carter reported on the Boundary review, Sunday parking charges, Fly parking, Discovery park planning development, and changes to the enforcement team.

c) Council members

Cllr Baker had attended the Annual Planning Conference and found it very interesting, she had documentation available if the other members wished to read them.

7. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

- i) Battle's Over – A Nations Tribute 11-11-2018

The preparations were in hand.

- ii) Annual Parish Meeting agenda distribution

The agendas were given out for distribution during the week of the 18th April.

b) Outside Event

None received.

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

i) Consultation Documents

- i) Government consultation on the National Planning Policy Framework & Developer Consolation – by 10th May
- ii) Public Spaces Protection Order – by 9th April

The above were noted by the members.

ii) Newsletters and Circular

- i) Clerks and Council Direct

Noted by the members.

iii) Other Correspondence

- i) NALC Chief Executives Bulletin 9 -2 March 2018
- ii) Community Housing and Self Build
- iii) Consultation– Refresh of Kent Joint Municipal Waste Management Strategy – by 27-4-18
- iv) Kent Police – Rural Liaison Team

The above were noted by the members.

- v) Request from St Mary's Events Committee – Floral display – Flower festival

Cllrs Baker and Charter to provide a display.

9. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Snow emergency and resulting damage to the highway network

Noted by the members.

10. NEW VILLAGE HALL

To discuss and agree actions relating to the new village hall

- a) Signage.

The Village Hall directional signs at the entrance to Elmwood Park had been removed. It was suggested that a finger post directional sign should be attached to the new Street light post at the entrance to Elmwood Park.

RESOLVED the Clerk should ask DDC for permission to erect a finger post on the lamp Colum and ask the Elmwood Park management Committee for their thoughts on a new sign. **Action Sarah Wells**

- b) Area by the Gate.

There was concern that the area that had been levelled and should have been filled with type 1 crushed concrete had become uneven with several trip hazards following the heavy rain. The Clerk to arrange for the contractor to meet with Cllr Smith and Boorman on site to discuss. **Action Sarah Wells**

11. FINANCE

Nothing to discuss at this time, the financial year ends on 31st March 2018.

12. PAYMENTS

RESOLVED the following Payment should be made.

a) £83.25 Clerks Reimbursements Dec to Mar	BP
b) £268.18 Clerks Salary	BP
c) £79.04 KCC Pension Contribution	BP
d) £93.60 Environmental Engineer	BP
e) £54.00 HMRC Jan	BP
f) £68.00 Hall Hire Apr – Jun Inc. APM	BP
g) £124.00 Trevor Oku Grass Cutting and Hedge work March	BP
h) £662.40 Invicta law – Legal work land transfer	BP
i) £72.00 KALC – Planning Conference	BP
j) £37.03 KCC Supplies – Stationery	BP
k) £50.00 Rural Kent membership	BP
l) £17.99 Plants – Fir Tree Hill	300025

13. DATE OF NEXT MEETING

The next meeting of the Council will be the ordinary meeting on Tuesday 24th April 2018. Followed by the Annual Parish Meeting on Tue 1st May 2018.

Scheduled.

22nd May 2018

26th Jun 2018

24th Jul 2018

25th Sept 2018

23rd Oct 2018

11th Dec 2018