

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 24th OCTOBER 2017 AT 7.30pm IN THE COMMITTEE
ROOM AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors G Boorman D Woodward L Butcher
 B Baker (chair) A Boniface P Charlesworth(Part)
 C Charter D Smith

Dist Cllr MJ Holloway

Sarah Wells Clerk to the Parish Council

2 Members of the public

1. APOLOGIES

Cllr D Ford & Dist Cllr P Carter

The meeting was closed so that the members of the public could speak. The applicant for DOV/17/01161 was in attendance to answer any questions about the application.

A member of the Elmwood Park Management Ltd was in attendance and asked some questions. The Clerk to investigate and answer if possible. **Action Sarah Wells**

The meeting reopened at 7.48pm

2. DECLARATION OF INTERESTS.

Cllr Baker declared a prejudicial interest in matters related to the Church as she is on the PCC.

Cllr Baker declared a prejudicial interest in planning application DOV/17/01208 as she lives opposite the site.

Cllr Smith declared a prejudicial interest in planning application DOV/17/01208 as he lives opposite the site.

Cllr Butcher declared a significant other interest in matters related to the Village Hall as she is on the management committee.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 25th July 2017 be duly signed, following a small amendment to those present, by the Chairman as a true and correct record of the meeting.

4. ACTIONS OF THE LAST MEETING

Highways

Changes to Bus Services - The Clerk had written to the KCC member and local MP.

Action Discharged

SID Results – Publication criteria – The Clerk reported that the SID unit had developed a fault, she was waiting for the courier from the manufacturer to take it back to the factory. She would publish the results once it is returned. **Action Sarah Wells**

Overgrown Vegetation Oak Hill – This had been reported to KHS.

Action Discharged

New Village Hall

Electricity Cable - This had been buried.

Action Discharged

Gate Signage - Once the gate has been fitted the Clerk to liaise with the Village Hall Committee about the signage and locking the gate. **Action Sarah Wells ongoing**

i) Response from the Contractor ref problems with the hall.

Cllr Butcher reported that a meeting with the contractor had been requested but not taken place yet. It was felt that members of the Council should also be involved. The Clerk to try and arrange a meeting with Cllrs Boorman & Smith and members of the Trustees and the Contractor.

Action Sarah Wells ongoing

5. PLANNING

a) Planning Applications

i) DOV/17/01161

Proposal: Outline application for the erection of a funeral parlour and Chapel of Rest, creation of new access, car parking and garage (existing buildings to be demolished) (with some matters reserved)

Location: Nursery, The Larch, Beacon Lane, Woodnesborough, CT13 0PD

RESOLVED this application should be positively supported by the members, they support the expansion of a local business that will increase employment opportunities.

ii) DOV/17/01175

Proposal: Erection of two story side and rear extensions and a single story rear extension

Location: Rosalie, Sandwich Road, Woodnesborough, CT13 0LZ

RESOLVED the members had no objections to this application.

iii) DOV/17/01068

Proposal: Replacement of existing windows to South West and North West elevation and installation of a flue to South West elevation

Location: 1 Oast Cottages, The Street, Woodnesborough, CT13 0NH

RESOLVED the members had no objections to this application.

iv) DOV/17/01178 & DOV/17/01179

Proposal: Rebuilding of 2 bay garage following fire damage

Location: Parsonage Farm, Marshborough, Woodnesborough, CT13 0PG

RESOLVED the members had no objections to this application.

v) DOV/17/00793

Proposal: Erection of a gate and fence fronting driveway and erection of a childrens playhouse to rear

Location: Barn House, The Street, Woodnesborough, CT13 0NQ

RESOLVED the members had no objections to this application.

vi) DOV/17/01159

Proposal: Re-pointing of south west and south east elevation

Location: Moatside Cottage, 2 Oast Cottages, The Street, Woodnesborough, CT13 0NH

RESOLVED the members had no objections to this application.

vii) DOV/17/01183

Proposal: Erection of a front extension, detached carriage house, log/garden store

Location: 12 Kiln Drive, Woodnesborough, CT13 0FF

RESOLVED the members had no objections to this application.

Cllrs Baker and Smith declared a prejudicial interest in this application.

viii) DOV/17/01208

Proposal: Change of use of land to a mixed use as a caravan site, for the siting of one caravan for residential occupation and one touring caravan and for the keeping of horses, the construction of a driveway and hardstanding and installation of septic tank

Location: Hollyoak, Marshborough, Woodnesborough, CT13 0PF

RESOLVED the Council should object to this application, it was felt to be an inappropriate development for such a small rural hamlet were 30% of the properties are listed. It would have a detrimental effect on the street scene.

Following the restructuring of rural bus services by Stagecoach in Sept 2017, Marshborough has lost its bus service, making this site unsustainable. There are no shops, educational establishments, medical facilities or recreational facilities in Marshborough. The road has no pavement and is very fast and bendy making it to dangerous for pedestrians. Therefore the proposal would result in additional vehicle movements using a means of access that would be prejudicial to highway safety, due to its increased use and sub-standard sight lines.

b) Planning Decisions

None received.

c) Correspondence

To discuss any correspondence related to planning

- i) DOV/17/00013 – Plot 4, Hammill Brick Works – Application withdrawn.

Noted by the members.

d) Consultation Documents

None

6. REPORTS

To receive written or verbal reports from:-

a) District Councillors

Cllr Holloway gave a report including information on the new leader of the Council and cabinet make up and his new role on the Community Services committee.

b) Council members

None received.

7. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

- i) Battle's Over – A Nations Tribute 11-11-2018

Cllr Smith to contact the owners of the beacon and the site next door to see if they were willing for a Beacon lighting ceremony to take place. **Action Cllr Smith Ongoing**

b) Outside Event

To discuss and agree actions relating to outside events

- i) Dover Area KALC committee meeting – Wed 25th Oct 2017 – 7.30pm
ii) KAPC AGM – Sat 18th Nov – Ditton Community Centre

Noted by the members.

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) DCLG Consultation – Disqualification Criteria for Councillors and Mayors
- ii) Have your say on KCC proposed 2018/19 budget
- iii) Boundary Commission – review of Parliamentary constituencies

The above were noted by the members, individual Cllrs to respond if they wanted too.

- iv) Ash Neighbourhood Plan – By 17th Nov

The Clerk to respond in support of the Plan.

Action Sarah Wells

b) Newsletters and Circular

- i) KALC Parish News

Noted by the members.

c) Other Correspondence

- i) Snow Warden Volunteer Service

Cllr Baker to put an article in the Parish Newsletter.

Action Cllr Baker

- ii) Electoral review of DDC

Noted by the members.

- iii) KALC Community Awards Scheme 2018

Cllr Baker to put an article in the Parish Newsletter.

Action Cllr Baker

9. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Cllr Woodward had been approached about overgrown paths the EE220 between Woodland Way and the Street and the EE216. Cllr Butcher to report to PROW.

Action Cllr Butcher

10. NEW VILLAGE HALL

To discuss and agree actions relating to the new village hall

- a) Gate

The area around the gate was uneven and needed to be levelled off to ensure the safety of those opening and closing the gate. The Clerk to contact the land owner to ask permission to undertake the work. Then Contact the ground work contractor to get the area levelled. **Action Sarah Wells**

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Accounts – Budget v Actual to 30-9-17

RESOLVED the accounts should be adopted by the Council.

- b) Request for grant Aid – Dover, Deal and District Citizens advice

Noted by the members, but does not meet the Council grant criteria.

12. PAYMENTS

RESOLVED the following payments should be made.

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|---|------|
| a) £240.45 Clerks Salary Oct | BACS |
| b) £69.81 KCC Pension Contribution | BACS |
| c) £93.60 Environmental Engineer Oct | BACS |
| d) £46.80 HMRC Payment Oct | BACS |
| e) £72.00 KALC – Chairmanship conference | BACS |
| f) £124.00 Village Hall grass cutting Oct | BACS |

13. DATE OF NEXT MEETING

The next scheduled meeting will be the ordinary meeting on Tuesday 12th Dec 2017

Scheduled

23rd Jan 2018

27th Feb 2018

The meeting closed at 9.23pm