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MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL HELD ON TUESDAY 28th MARCH 2017 AT 7.30pm IN THE COMMITTEE ROOM AT WOODNESBOROUGH VILLAGE HALL

Present: -Councillors A Boniface B Baker (chair) C Charter

D Smith G Boorman P Charlesworth

Sarah Wells Clerk to the Parish Council

Dist Cllrs MJ Holloway & P Cater

1 Member of the Public

1) APOLOGIES

Cllrs D Woodward, L Butcher & D Ford.

2) DECLARATION OF INTERESTS.

Cllrs Baker declared a significant other interest in any items involving the Church as she is member of the PCC.

3) MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 28th Feb 2017 be duly signed by the Chairman as a true and correct record of the meeting.

4) ACTIONS OF THE LAST MEETING

Annual Parish Meeting - Tue 9th May - The Clerk had received confirmation of the hall booking.

Action Discharged

Speaker - The clerk to contact the Miller Woodland Trust to see if they would be able to give a presentation on the trusts work.

Action Discharged

The District and County Councillors serving the Parish had been invited. **Action Discharged**

The Clerk had produced a draft agenda for discussion later in the meeting. Action Discharged

Highways

Quote Speed Indicator Device Installation – The Clerk had contacted Cllr Ridings and he had agreed to give the Council a grant of £3862 towards the project.

Action Discharged

The order for the unit and post had been placed with KHS.

Action Discharged

New Village Hall

Play area Quotes – The plans were on display until the 10th April 2017. Action Discharged

Direction signs - These had been erected by the Village hall committee. Action Discharged

Finance

Public Works Loan – Repayment - The payment of £37,500 had been made. Action Discharged

5) PLANNING

a) To consider and comment on planning applications submitted for consultation by DDC.

i) DOV/17/00013

Proposal: Reserved matters application for a residential dwelling (plot 4) for alterations to external appearance of dwelling and erection of a car port pursuant to outline permission DOV/12/460 ((A) Full application for change of use and conversion of two engine sheds to six live/work units and B) Outline application for the erection of nineteen dwellings, 2352m² of B1(c) accommodation,

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construction of vehicular access, associated car parking and landscaping (existing buildings/structures to be demolished)

Location: Plot 4, Hammill Brick Works, Hammill Road, Woodnesborough, CT13 0EF

RESOLVED no objections should be raised to this application.

ii) DOV/17/00234

Proposal: Removal of condition 16 and variation of condition 3 of planning permission DOV/16/00295 to allow changes to visibility splays (application under Section 73)

Location: Fairways, Beacon Lane, Woodnesborough, Sandwich, CT13 0PA

RESOLVED no objections should be raised to this application. The members were concerned that the description was incorrect.

b) Decisions

None received.

c) To consider and comment on planning correspondence

i. DOV/16/01483 – Erection two storey rear extension – Sonnett Cottage – Application withdrawn

Noted.

d) To consider and comment on planning consultation documents

None received.

6) REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

Dist Cllrs Holloway and Carter gave reports including details of the district authority merger, and review of the land allocation local plan.

b) Councillor Reports

None received.

7) FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

i) Annual Parish Meeting 9th May 2017 – Discuss agenda

The draft agenda was discussed. The Clerk to chase up confirmation from a speaker and print the agenda in time for the next meeting.

Action Sarah Wells

b) Outside Events

i. Joint KALC/KFAS Information event 28th Feb 2017

Noted.

8) CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) KALC Parish News
- ii) Clerks and Council direct

Noted by the members

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c) Other

- i) Kent, Surry & Susses Air Ambulance Offering to speak to local groups
- ii) Correspondence between Worth PC and Dist Cllr Holloway ref |Single East Kent Council

The above were discussed and noted by the members.

9) HIGHWAYS

To discuss and agree actions relating to highways issues

a) Speed Indicator Device Installation – Grant from County Cllr Ridings

The Clerk reported that since the order had been placed she had been informed that a Bluetooth version of the sign is now available, this allows the data to be downloaded to a smart device saving the need to take the sign back to the office to plug into a PC. This additional facility would cost approx. £180.00.

b) Hedge running parallel to the footpath behind 6-24 Elmwood Park.

This hedge had been cut and the arising left on the footpath. The Clerk to contact the management company.

Action Sarah Wells

10) NEW VILLAGE HALL

To discuss and agree actions relating to the New Community Hall

Cllr Boniface had noticed an armoured power cable laying in the newly planted hedge at the back of the hall. Cllr Boorman believed the cable is dead, but this needs to be confirmed and the cable removed. The Clerk to investigate.

Action Sarah Wells

11) FINANCE

To discuss and agree actions relating to the Council Finances

a) KALC Membership invitation

RESOLVED the membership should be renewed.

12) PAYMENTS

RESOLVED the following payments should be made.

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a)	£211.05 Clerks Salary March		BACS	
b)	£93.60 Environmental Engineer March		BACS	
c)	£76.20 HMRC March		BACS	
d)	£140.40 Clerks Expenses Jan to Mar		BACS	
	Office Allowance	£60.00		
	Phone	£10.50		
	BB	£10.50		
	Mileage	£17.55		
	Mileage (web site Training)	£41.85		
e)	£124.00Village Green Mow and Weed	BACS		
f)	£66.00 Village Hall Hire Apr- May In APM		BACS	
g)	£57.54 KCC Supplies – Stationery	BACS		
h)	£403.30 KALC membership		300013	

13) DATE OF NEXT MEETING

The next meeting of the Parish Council is the ordinary meeting on Tuesday 25th April 2017

Scheduled dates

9th May Annual Parish Meeting 23rd May 2017 27th Jun 2017 25th Jul 2017

The meeting closed at 8.23pm